

\*An Autonomous Institution with NAAC Accreditation (A Grade)
\*Approved by AICTE \*Permanently affiliated to JNTUH \*NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

OFFICE ORDER

#### CMRCET/PRIN/SC/A.Y.16-17/01

Date: 21/04/2015

With reference to the office order "CMRCET/PRIN/21/2014, Dated 15th April, 2014", Student Conclave Committee is constituted with the following Members for the A.Y 2016-17.

The Student Conclave Committee is as follows:

S. No.	Name of the Faculty	Designation	Signature
1	Dr. M. Ramalinga Reddy	Principal & Chairman	toning
2	Fatima Mary	Dean Students Affairs	-fati
3	B. Ratna kishore	President	Ratna
4	B. Mamatha	Vice-President	(M).
5	C. Sahana	General Secretary	c.sahana
6	M. Veera Raja	Cultural secretary	webon
7	K. Mani Krishna	Sports Secretary	Mans
8	Ayub Baig	News Magazine Secretary	Aigub
9	K. Vinay Kumar	Canteen Secretary	Vivas
10	S. Pooja	Facilities and Maintenance Secretary	Teoja
11	D. Rohit Reddy	NSS secretary	Rohit
12	G. Yashoda Rani	Competition Coordinator	ya.
13	K. Sravan Kumar	Freshman Engineering	Sombre
14	K. Sarat Chandra	Placement and Training	k.sarat
15	D. Sures Kumar	Technical Events Secretary	Swell



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16	G. Amuktha	Students Club Secretary	
17	K. Veena	Librarian	Veena

Principal

Copy Submitted to: The Secretary Garu - For your kind information Pl.

Copy to:

- 1. IQAC Coordinator
- 2. Controller of Examinations
- 3. All HODS
- 4. Student Council
- 5. NSS/NCC
- 6. Administrative Officer
- 7. Accounts Officer
- 8. Students Notice Board

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CMRCET/PRIN/SC/AY2016-17/CIR-01

Date: 18/05/2016

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### **CIRCULAR**

This is to inform that all the Student conclave committee members have to assemble at the auditorium, Block-II at 12:30PM on 20-05-2016. The purpose of the meeting is to discuss various activities related to community and institutional developments for the academic year 2016-2017.

The Agenda of the meeting is:

- We have to discuss various programs for academic year 2016-17.
- > Sharing the ideas of the committee member's to finalize various events.

Principal

<u>Copy Submitted to</u>: The Secretary Garu – For your kind information Pl. Copy to:

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### **Student Conclave**

### **Minutes of Meeting**

With reference to the circular No. CMRCET/PRIN/SC/AY16-17/CIR-01, dated: 18-05-2016. A meeting was held on 20-05-2016 with all the committee members.

- The Chairman of Student Council, Dr. M. Ramalinga Reddy welcomed all the committee members and congratulated to committee members.
- Our student conclave committee Chairman Dr. M. Ramalinga Reddy suggested all
  the programs should be connected to community services and institutional
  developments so that they will develop a better society as well as institutional
  growth.
- Dean student Affair suggested technical events like Azura, and projecting exhibitions programs.
- Other committee members have suggested Non-technical events and cultural events for professional institutional developments.

#### **Resolution:**

- Maximum number of programs either technical or non-technical programs should be conducted during the A. Y. 2016-2017.
- All the student committee members have collectively taken decision to organize the various programs for first and second semesters.

The meeting concluded with the vote of thanks and valuable suggestions.



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List of the programs for the academic year 2016-17

S. No.	Name of the event	Date
1	Orientation Day	04/08/2016
2	Traditional & Fresher's Day	12/01/2017
3	Technical Fest-Azura2k17	23 & 24 <sup>th</sup> March, 2017
4	Annual Day(CARPEDIEM-17)	15/04/2017

#### **Student Council Committee Members:**

S. No.	Name of the Faculty	Designation	Signature
1	Dr. M. Ramalinga Reddy	Principal & Chairman	the state
2	Fatima Mary	Dean Students Affairs	- Cata
3	B. Ratna kishore	President	Radna
4	B. Mamatha	Vice-President	M
5	C. Sahana	General Secretary	c.shhang
6	M. Veera Raja	Cultural secretary	teekel
7	K. Mani Krishna	Sports Secretary	Mans
8	Ayub Baig	News Magazine Secretary	Dejano
9	K. Vinay Kumar	Canteen Secretary	Winay
10	S. Pooja	Facilities and Maintenance Secretary	Rooja



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11	D. Rohit Reddy	NSS secretary	Robit
12	G. Yashoda Rani	Competition Coordinator	Ma.
13	K. Sravan Kumar	Freshman Engineering	Sombo
14	K. Sarat Chandra	Placement and Training	k.sorrat
15	D. Sures Kumar	Technical Events Secretary	Surest
16	G. Amuktha	Students Club Secretary	A
17	K. Veena	Librarian	Jong
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To,

Date: 01-08-2016

The Principal

**CMRCET** 

Medchal

Through IQAC Coordinator

Sub: Requesting permission to organize Orientation Day-Reg.

Respected Sir,

I would like to organize Orientation Day under student conclave committee for the academic year 2016-17 with prior permission. Hence I request you to give your approval to conduct the program.

Date: 04-08-2016

Venue: Block-II, Auditorium, CMRCET

Dean Student Affair



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### **Student Conclave Committee**

## Strategic Perspective Plan for the Academic Year 2016-17

SI. No.	Date	Committee	Name of the Event	Budget	Details
1	04/08/2016	Student Conclave	Orientation Day		To introduce students to college services this will support their educational personal goals (Library services, academic services, Departmental services). To facilitate initial academic advisement, course selection & registration
2	12/01/2017	Student Conclave	Traditional & Fresher's Day		Traditional Day – Learn about religious traditions, speak our ancestral language, cook recipes, share our cultures, Art &
3	23 & 24 <sup>th</sup> March, 2017	Student Conclave	Technical Fest- Azura2k17	215000	To acquire technical knowledge and leadership qualities
4	15/04/201	7 Student Conclave	(CARPEDIEM- 17)		Annual day function gives a chance to students to display their managerial & other skills they excel a singing, dancing playing instruments & skits etc., will increase the talent and all extra-curricular activities of a student
	25		Total	215000	0/-



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## Student Conclave Committee - Strategy Document

- > Student conclave Committee meeting is conducted at the beginning of each academic year.
- A brief synopsis is given by the committee on the importance of committee.
- Students are registered for committee.
- Dean Student Affair encouraging the students to actively participate in the activities.
- Committee has given instructions timely to the students about implementation of the events.

Principal

Coordinator Internal Quality Assurance Cell CMR College of Engineering & Technology Kandlakoya (V), Medchal Road, Hyderabad - 501 401.



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### CMRCET/PRIN/SC/2016-17/CIR-02

Date: 03/08/2016

### **CIRCULAR**

This is to inform that our student conclave members are planned to organize Orientation Day on 04-08-2016 at Block–II auditorium. All the heads of the departments, senior professors, staff and students have to attend and invite to fresher's.

Principal

Copy Submitted to: The Secretary Garu – For your kind information Pl.

#### Copy to:

- 1. IQAC Coordinator
- 2. Controller of Examinations
- 3. All HODS
- 4. NSS
- 5. Administrative Officer
- Accounts Officer
- 7. Students Notice Board

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#### A Brief Report on Orientation Day

The CMR college of Engineering & Technology organized Orientation Day on 04-08-2016. The students of student's conclave members took an initiative on the occasion of Orientation Day, to make Event grand success. The aim of the orientation program is to provide a student with information and awareness necessary to help them acclimatize to college life. College instituted orientation for incoming students to ease the transition into college.

- > Invitation Printing & Distribution of Invitation cards to various Dignitaries
- Stage Decoration Stage Decoration and beautification of the venue to present a better show
- Anchoring, Arrangement of prayer song
- Preparation of Badges and keeping them to Dignitaries











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Date: 16.05.2016

To,

The IQAC Coordinator

**CMRCET** 

Medchal

**Sub:** Requesting approval to conduct various technical and non-technical activities during the A.Y:2016-17.

Respected Sir,

I would like to organize various technical and non-technical activities with our student conclave committee members during the academic year 2016-17, with prior permission.

Hence I request you to kindly permit me to organize the below listed events.

S. No.	Name of the event	Date
1	Orientation Day	04/08/2016
2	Traditional Day and Fresher's Day	12/01/2017
3	Azura2k17	23 & 24 <sup>th</sup> March, 2017
4	Annual Day	15/04/2017

Thanking you,

Convener Azorazkan

(Dean Student Affair)

Salt

Coordinator Cell
Coordinator are Cell
Coordinator
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CMRCET/PRIN/SC/AY2016-17/CIR-03

Date: 11/01/2017

#### **CIRCULAR**

This is to inform all the staff and students that Traditional and fresher's Day is organized by student conclave committee members and cultural club. All are requested to participate with Traditional attire.

Date: 12/01/2017

Time: 10:00 AM to 12:00 PM

Venue: CMRCET Premises

**Principal** 

Copy Submitted to: The Secretary Garu - For your kind information Pl.

- (1)Deans
- (2)IQAC Coordinator
- (3) All HODS
- (4) Administrative Officer
- (5) Accounts Officer
- (6) All Faculty Members
- (7)Student Notice Boards



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#### A Brief Report on Traditional Day:

The CMR College of Engineering & Technology organized Traditional and fresher's Day on 12-01-2017 at CMRCET auditorium. Student conclave committee members took active part and celebrated the occasion Traditional knowledge refers to the knowledge, innovations and practices of indigenous and local communities around the world. Developed from experience gained over the centuries and adapted to the local culture and environment, traditional knowledge is transmitted orally from generation to generation.

It is an eventful day, it is observed as a celebration of diverse culture. It is a day designated for students, staff and management to come in traditional attire. The main difference between culture and tradition is that Culture is the ideas, customs and social behavior of a particular social group whereas Tradition is the transmission of customs and beliefs from one generation to another.

- > Invitation Inviting the management, staff members and all the students to attend the festivals
- > Spreading the message to the students and staff members to come in Traditional attire from their home state or specific culture of their choice.
- > Display of various festivals, related food items and the ethnic objects





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### Fresher's Day Report:

The student conclave committee members took the following responsibilities in organizing the  $\mathbf{1}^{st}$  B.Tech Fresher's day

- The term fresher is used basically for the students directly coming out from the college. They do not have any experience of job so far. ... Fresher means you have just passed from a college and lack experience. This applies to a technical graduate or any graduate/post graduate lacking experience
- The very purpose of Fresher's Day party is to welcome newcomers in a friendly



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atmosphere and avoid social evils, to encourage their creative impulses to boost their confidence. It is the day where seniors and juniors finally bond and unite to celebrate being part of the college.

> Conduct of Selections for Mr. Fresher & Ms. Fresher







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To,

Date: 09-01-2017

The Principal

**CMRCET** 

Medchal

Through IQAC Coordinator

Sub: Requesting permission to organize Traditional and fresher's Day-Reg.

Respected Sir,

I would like to organize Traditional and fresher's Day under student conclave committee for the academic year 2016-17 with prior permission. Hence I request you to give your approval to conduct the program.

Date: 12-01-2017

Venue: Block-II, Auditorium, CMRCET

Resource required: Banners

Dean Student Affair



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CMRCET/PRIN/SC/2016-17/CIR-04

Date: 21/03/2017

#### **CIRCULAR**

All the student conclave members are hereby informed that, our student conclave committee members are planned to organize Azura2k17 on 23 & 24<sup>th</sup> March, 2017 at Block-II, Room No. 207, at 1.00pm. Hence all committee members are requested to assemble at the venue on time.

The Agenda of the meeting is:

Review meeting on the events conducted in the current Academic Year 2016-17.

Principal

Copy Submitted to: The Secretary Garu – For your kind information Pl.

#### Copy to:

- 1. IQAC Coordinator
- 2. Controller of Examinations
- 3. All HODS
- 4. NSS
- 5. Administrative Officer
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To,

Date: 10-03-2017

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The Principal

CMRCET, Medchal

Sub: Requesting amount for conduction of Azura2k18-Reg

Respected Sir

This is Dr. **B.** Srinivasa Varma Professor department of Mechanical Engineering and convener of Azura2k17. A technical fest Azura2k17 is going to organize on 23-03-2017 and 24-03-2017 at CMRCET. In this connection I need Rs: 220000/- (Eighty Thousand Rupees Only) amount to organize various activities. So please provide the above mentioned amount as early as possible and enclosing the estimated budget for Azura2k17.

Thanking You

Yours Faithfully

Dr. 🖁 Srinivasą Varma

Convener, Azura2k17



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### **Estimated Budget for Azura2k18**

S. No	Items	Amount
1	Poster Distribution and Promotions	10000
2	T-Shirts	12000
3	Stationary (Certificates Printing, folders, Badges)	15000
4	Chief guest honorarium	40000
5	Flex Banners	3000
6	Sponsorship TA	10000
7	Lunch and High Tea for delegates for two days	25000
8	Tent house	15000
9	CIVIL Dept. Prize money	15000
10	EEE Dept. Prize money	15000
11	MECH Dept. Prize money	15000
12	CSE Dept. Prize money	15000
13	ECE Dept. Prize money	10000
14	MBA Dept. Prize money	50000
15	Stage Decoration and flowers	5000
16	AZURA Posters Printing	5000
	TOTAL	Rs: 215000/-

Total amount Sanctioned

220000/-

Total Expenditure incurred

215000/-

Amount Returned

5000/-

Fatima Mary

Dr. 6, Srinivasa Varma

Dean Student Affair

Convener, Azura2k17

## VICAL EVENTS:



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CMR COLLEGE OF ENGINEERING & TECHNOLOGY KANDLAKOYA, MEDCHAL ROAD, HYD-501401

2K17

**Unleash Your Talent** 

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Students Sympoisum. Sri Ch. Malla Reddy, Chairman

**MARCH 23 - 24 th** 

CASH PRIZES UPTO 1 LAKH

## ent Coordinators

a (ECE)

8008422232

(CSE)

8686255094

ek (EEE)

9951408030

Mishra (ME)

9494253408

j Kumar (CE) 9642966026

raj (MBA)

9963227949







Flash Mob General Quiz Trail Track Ludo Live Lazer Maze Live Mini Militia Student of The Ye Xueron | Talent Hu Short Film & Photo

Many More Excitin

## PATRON:

FATRONS

Sri Ch. Narsimha Reddy, Vice-Sri Ch.Gopal Reddy, Secretary 8 Dr. N.Satyanarayana, Director ( Major Dr.V.A. Narayana, Princ

Dr. B. Srinivasa Varma

■r. M. Nagaraju Naik



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Date: 13th March 2017

To Dr. K. Vijay Kumar Reddy Professor, Department of Mechanical Engineering INTU, Hyderabad, Telangana State.

Sub: Invitation to be our Chief Guest for AZURA2k17 National Level Students Symposium on 23rd March 2017 at 10:00AM - Reg.

Respected sir,

CMR College of Engineering & Technology, established in the year 2002, will be organizing the AZURA2k17 National Level Students Symposium on 23rd & 24th March 2017. The event will commence at 10:00 AM on 23rd Mar 2017.

We have the honour to invite you to be our CHIEF GUEST on the day of inaugural event celebrations. We request you kindly to accept our invitation, grace the occasion with your esteemed presence and deliver your valuable message to our students.

Thanking you,

Yours faithfully,

(Major. Dr. V. A. Narayana)

PRINCIPAL

PRINCIPAL CMR College of Engineering & Technology Kandlakoya (V), Medchal Road, Hyderabad-501 401.



(Autonomous)

NAAC Accreditation With A -Grade

Date: 13th March 2017

To Dr. Gorthi Kasi Viswanadh Professor, Department of Civil Engineering OSD to Vice-Chancellor JNTU, Hyderabad, Telangana State.

Sub: Invitation to be our Chief Guest for Valedictory function of AZURA2k17 National Level Students Symposium on 24th Mar 2017 at 2:00PM - Reg.

Respected sir,

CMR College of Engineering & Technology, established in the year 2002, will be organizing the AZURA2k17 National Level Students Symposium on 23rd & 24th March 2017. The Closing ceremony event will commence at 2:00PM on 24th Mar 2017.

We have the honour to invite you to be our CHIEF GUEST on the day of closing ceremony. We request you kindly to accept our invitation, grace the occasion with your esteemed presence and deliver your valuable message to our students.

Thanking you,

Yours faithfully,

(Major Dr. V. A. Narayana)

PRINCIPAL

PRINCIPAL

7 College of Engineering & Technology Kandlakoya (V), Medchal Road, Hyderabad-501 401.



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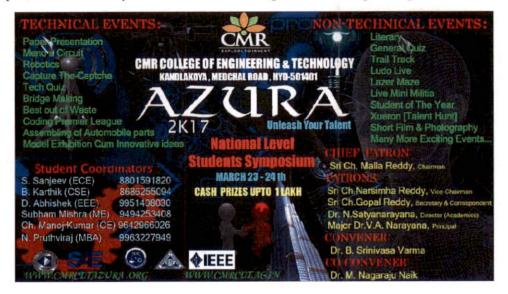
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#### Brief Report on Azura2k17

The CMR College of Engineering & Technology has organized Azura2k17 on 23 & 27<sup>th</sup> March, 2017. It is a premier educational Institution dedicated to impart quality education and promote excellence in academic pursuits in the field of Science, Engineering, Technology and Management.

AZURA2k17 is one of the most awaited technical fest of CMRCET with plans on being a meeting ground for faculty, industry and the student fraternity. It is going to be an event that will explode with all the technical advancements and innovations. These events helped in boosting the technological skills and creative talents of the students across India. AZURA2k17 promises to be much more grand festival for intellectuals, industries and more importantly for talented individuals. In this event exhibited project expo with variety of models from CMR group of institutions and outside instructions and selected best project award.

Azura2k17 Convener Dr. Srinivas Varma and Co-convener Dr. M. Nagaraju Naik Principal, senior faculty members and management were participated.







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To

Date: 18-03-2017

The Principal

**CMRCET** 

Medchal

Through IQAC Coordinator

Sub: Requesting permission to organize Technical Fest-Azura2k17-Reg

Sir,

I would like to organize a technical event "Azura2k17" in our campus with the help of student conclave committee members. Hence I request you to give your kind approval to conduct the program.

Date: 23 & 24th March, 2017

Theme: To get technical and administration knowledge to our committee members

Venue: CMRCET Campus

Convener Azura2k17

Dean Student Affair



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CMRCET/PRIN/SC/AY2016-17/CIR-05

Date: 14/04/2017

#### **CIRCULAR**

This is to inform all the staff and students that Annual Day(CARPEDIEM-17) is organized by student conclave committee members and cultural club. All are requested to participate with Traditional attire.

Date: 15/04/2017

Venue: CMRCET Premises

**Principal** 

**Copy Submitted to**: The Secretary Garu – For your kind information Pl.

- (1)Deans
- (2)IQAC Coordinator
- (3) All HODS
- (4) Administrative Officer
- (5) Accounts Officer
- (6) All Faculty Members
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#### A Brief Report on Annual Day(CARPEDIEM-17):

The CMR College of Engineering & Technology organized Annual Day(CARPEDIEM-17) on 15-04-2017 at CMRCET campus. The committee members took an initiative to arrange various cultural programs for Annual day. Annual Day forms an integral part of our college activities. It is an occasion of celebration, felicitation, feast and festivity where students present not only their wonderful performances but also receive honors for their curricular and co-curricular achievements.

The annual function in college denotes its working anniversary since from the day established

- > Invitation Printing & Distribution of Invitation cards to various Dignitaries
- > Receiving the guests on their arrival, escort them to the refreshment room and honor them with bouquets and badges
- > Stage Management Stage Decoration and beautification of the venue to present a better show. To finalize and conduct all the events on the stage smoothly.
- Anchoring –To host the complete event on the day of event







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To,

Date: 08-04-2017

The Principal

**CMRCET** 

Medchal

Through IQAC Coordinator

Sub: Requesting permission to organize Annual Day(CARPEDIEM-17) -Reg.

Respected Sir,

I would like to organize "Annual Day(CARPEDIEM-17)" under student conclave committee for the academic year 2016-17 with prior permission. Hence I request you to give your approval to conduct the program.

Date: 15-04-2017

Venue: CMRCET Auditorium

Student President

Dean, Student Affair





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CMRCET/PRIN/SC/2016-17/CIR-06

Date: 19/6/2017

#### **CIRCULAR**

All the student conclave members are hereby informed that, the annual meeting is scheduled on 21-06-2017, at Block-II, Room No. 207, at 3.00pm. Hence all committee members are requested to assemble at the venue on time.

The Agenda of the meeting is:

- Review meeting on the events conducted in the current Academic Year 2016-17.
- New Proposals for next academic year i.e. 2017-18.

Principal

<u>Copy Submitted to</u>: The Secretary Garu – For your kind information Pl.

#### Copy to:

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### **Minutes of Meetings (Student Conclave)**

With reference to the circular CMRCET/PRIN/SC/2016-17/CIR-06, dated 19-06-2017 meeting was held on 21-06-2017 for review of conducted programs.

The Chairman of Student Conclave, Major Dr. V.A. Narayana welcomed all the committee members and congratulated to committee members.

All the student conclave members were presented and cooperated in all the direction in various. The major committees are sports, cultural and technical programs and some of the committee programs listed below for the academic year 2016-17.

We have successfully organized four programs. Azura2k17 organized under the guidance of Dr. Srinivas Varma Convener and Dr. M. Nagaraju Naik Co-convener and with the help of principal and management.

S. No.	Name of the Faculty	Designation	Signature
1	Major. Dr. V.A. Narayana	Principal	50
2	Fatima Mary	Dean Students Affairs	fati
3	B. Ratna kishore	President	Rating
4	B. Mamatha	Vice-President	M
5	C. Sahana	General Secretary	c. Sahama



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6	M. Veera Raja	Cultural secretary	Werken
7	K. Mani Krishna	Sports Secretary	rdang
8	Ayub Baig News Magazine Secretary		Aurib
9	K. Vinay Kumar	Çanteen Secretary	Vinay
10	S. Pooja	Facilities and Maintenance Secretary	Toola
11	D. Rohit Reddy	NSS secretary	Robit
12	G. Yashoda Rani	Competition Coordinator	y.
13	K. Sravan Kumar	Freshman Engineering	Smyby
14	K. Sarat Chandra	Placement and Training	k.sarat
15	D. Sures Kumar	Technical Events Secretary	Twesh
16	G. Amuktha	Students Club Secretary	
17	K. Veena	Librarian	Veena



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To,

Date: 14-06-2017

**IQAC** Coordinator

CMRCET, Medchal

Hyderabad

Sub: Annual report of student conclave for the academic year 2016-17-Reg

A brief report of all the events organized in various committees for the academic year 2016-17.by student conclave.

Committees	<b>Programs Organized</b>	
Student Conclave	04	
Committee	÷	
Training &	39	
Placement		
Women	4	
Empowerment		
Eco- club	9	
NSS	8	
Community club	8	
Health club	5	
Cultural	13	
Sports	8	
Alumni Association	15	
Equal opportunity	4	

Our student conclave committee members were presented and cooperated in various major committees all the directions for the smooth conduction of the above programs. Student conclave committee members have organized four programs in a systematic manner during the academic.



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#### **Program Outcomes:**

- Organized Orientation Day Celebrations for I B.Tech students- Basically, it is just a presentation on how good our college is & what it offers them which probably no one else offers.
- ➤ Traditional Day (All Festival Celebrations) It is an eventful day & it is observed as a celebration of India's diverse culture. It's a day designated for students, staff to come in Traditional Attire & it explores a music of different culture
- > Fresher's Day celebrations- The very purpose of Fresher's day party is to welcome new comers in a friendly atmosphere & to avoid social evils, to encourage their creative impulses to boost their confidence, it is the day where seniors & juniors finally bond & unite to celebrate being part of the college
- Annual Day Celebrations- It is a significant day where achievers are felicitated for their accomplishments in the academic year. Along with students & faculty, the Principal also plays an important part in helping to organize the annual day Celebrations and ensuring its success. It is an occasion of celebration, felicitation, feast & festivity where students present not only their wonderful performances but also receive honours for their curricular and co-curricular achievements

Dean Student Affair

Tech

Principal